

Job Opportunity: Practice Accountant - Belper



Job Description:

We are a successful accountancy firm with 17 years of experience and are looking to hire someone new to join our team full-time. So, if you're looking for a new challenge where you can contribute to the growth of an accounting practice, then this is the opportunity you've been after, as we are restructuring and re-focussing how we work ready for MTD!

We are looking for a qualified accountant who can carry out the following:

- Prepare annual accounts for Sole Traders and Partnerships, their taxable profits, Self-Assessment returns and income tax due
- Prepare statutory accounts for Limited Companies and corporation tax computations
- Prepare and check VAT returns
- Prepare tax returns and calculate tax liabilities
- Provide new business help and advice
- Process payroll and auto-enrolment
- Submit Confirmation Statements and other documents to Companies House
- Deliver excellent customer service which exceeds client expectations and respond to any queries within a timely manner

The Successful Applicant must:

- Have at least one year of accounting practice experience post qualification
- Be qualified (ACA/ACCA/CIMA)
- Have experience using different accounting software and MS Office, in particular Excel
- Be a strong communicator who can build and maintain relationships
- Be able to adapt and learn new software quickly

What's on Offer:

- Competitive Salary (£28,000+ depending on experience)
- 28 days holiday (including bank holidays)
- Flexible working hours, including some homeworking if required
- On Site Parking

If you would like to be considered, please e-mail your CV to liz@easyaccountsltd.co.uk